

**Sisters Trails Alliance
Meeting Minutes
Friday, April 2, 2010**

NEXT MEETING: 8:00 a.m. Friday, May 7th, SPRD office

PRESENT: John Rahm, Jeff Sims, Gene Trahern, Ken Serkownek, Chuck Humphreys, Kim McCarrel, Gary Guttormsen, Ann Marland, Tracy Stout, Donna Timmerman

Meeting called to order at 8:00 a.m.

Meeting Minutes

The meeting minutes for March, 2010, were approved with one change.

Treasurer's Report

April report: \$19,949.77, which excludes the \$887 remaining in the MS account.

Membership

We now have 64 members.

Donna will maintain a calendar of STA events. We established the first version of this calendar in the meeting. This file will be included with the minutes and posted on our web site. Please email Donna with any updates for the calendar.

Jeff will check to see if the Forest Service will provide snacks for the work parties on April 24th.

Trail Plan Update Process

Jeff presented a large map of the Sisters area with a circle having a 9 mile radius from the city center. Inside this circle is the area where we support trails, and outside is the area where we can identify "dream trails". Jeff also reported that subcommittee members had completed their tasks. Kim had also completed the PowerPoint presentation. The slide show gives a review of what we've accomplished, a summary of the survey results, and what we need to complete at the public meeting. After the presentation, we'll break into 6 groups: runners, walkers, equestrians, mountain bikers, road bikers, and "trail dreams". Each group will identify their top priority trails/projects. The subcommittee will meet on April 13th at 4:30 at a location to be announced by Jeff via email. The primary objective of the meeting will be to tackle publicity for the event.

Memorandum of Understanding (MOU) with SPRD

Gene has applied all of our changes to the MOU from SPRD. Chuck will write a letter explaining our viewpoint and changes. Gene will email the updated MOU and the accompanying letter to Ann at SPRD and request a meeting to review the MOU.

Maps

Jeff brought a box full of new black and white Peterson Ridge Trail maps for distribution.

Boy Scout Signage

Gene reported the signs are scheduled to be completed today so we can pick them up in Bend. Jeff will send a letter to the scout in charge requesting the project be completed by May 22nd.

5 Pine Trail

Ken reported that Victoria Graves is in the process of getting a bike and pedestrian easement for SPRD who will then assume liability. Jeff moved and Chuck seconded that STA will provide coaching and tools for a connector trail to the PRT system that will be built and maintained by 5 Pine. It will become part of the STA trail system. However, it will retain its adoptive status with 5 Pine.

Patrol Vests

Tracy reported she now has 8 people vests and 2 dog vests. She volunteered to ride the PRT as a patroller about twice a week, mainly to deter horse riders from the bike trails. She also suggested patrollers should carry a first aid kit and maps. Gary and Tracy will look into offering a quick class for patrollers so we learn to approach trail “mis-users” in an appropriate way.

PRT Grand Opening Ceremony

Ken passed out very professional looking flyers that he, Erin Borla, and Jeri Buckmann put together. He will be distributing these around town. Ken also reported that we have a permit for the parade. John suggested we acknowledge our major donors during the ceremony at the Village Green. He and a representative from the Forest Service will speak at the ceremony. The parade will go from there to the trailhead where kids will get to run through a ribbon. We'll have maps and membership application forms available at the trail head.

Fund Raising

Ken presented prices and break even points for T-shirts with the STA logo on front and a transfer of Clay Warburton's STA painting on the back with the letters Peterson Ridge Trail. Once we order the transfer, the T-shirts can be printed on demand. Gene moved we order 144 transfers and 72 T-shirts. Kim seconded the motion which passed. Ken will try to have the T-shirts available by May 6.

Sisters Mountain Bike Festival on Oct. 1st, 2nd, and 3rd

Ken reported this will be a fund raising event with the Sisters School Foundation. Our responsibilities will be trail management and routing. We will get 1,000 postcards to promote

the event. Our share of the costs to cover the postcards will be \$200. We plan to give Jerry 500 to take to Portland. Sisters Stampede packets will require 300-400. Gene needs 40-50 for the Peterson Ridge Rumble. Kim moved we set up a separate checking account with Sisters School Foundation and deposit \$500 as working funds for the festival, with the understanding that the Foundation will also deposit \$500. Chuck seconded. The motion passed.

Grants

Ann volunteered to be our Grants Committee leader. Thanks, Ann! She reported that REI is offering grants for trail work. Jeff will send her all past grants activity.

Housekeeping

Chuck had previously emailed the Directors a nomination of Sisters Community Development and Public Works Departments for the Big Chainring Award. Chuck will submit that nomination on behalf of STA.

John moved that we nominate Chris Kratch for the Peter Hanson Memorial Award. Gene seconded. The motion passed.

Sisters is submitting a grant for playground equipment for Clemens Park and has asked STA to send a letter of recommendation. Ken made a motion that we do so, and Chuck seconded. The motion passed. Donna will write the letter.

Chuck reported that SPRD has suggested we offer classes where we lead separate groups of mountain bikers, runners, and hikers on introductory rides/runs/walks of PRT. This would be an opportunity to introduce more people to the trail system and perhaps recruit new members. Gary and Gene will look into this with SPRD and send us their findings and recommendations via email.

Meeting adjourned at 10:15 a.m.

Meeting minutes taken by Donna Timmerman, Sisters Trails Alliance